

BLANK PAY STUB ACTIVITY:

DI Company 122 Main Street Salt Lake City, UT 84103-1511		Pay Begin Date: _____ Pay End Date: _____		Check #: 256375 Check Date: _____																									
Adam Hussein 438 E. 2250 S. Salt Lake City, UT 84115		Employee ID: 86520 Location: Humanitarian Center Job Title: DI Associate, General Pay Rate: _____		TAX DATA: Federal UT <u>State</u> Marital Status: Single Single Allowances: 7 7																									
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DI Company 122 Main Street Salt Lake City, UT 84103-1511		Check # 8653087 Pay Date: 11/24/2017
PAY: _____		<input style="width: 100px; height: 20px;" type="text"/>
To the order of: Adam Hussein 438 E. 2250 S. Salt Lake City, UT 84115		

Directions for the Blank Pay Stub Activity:

Give each student a copy of the Blank Pay Stub. Use a projector to show a large image of the Blank Pay Stub on the screen so all can follow along. Ask students to use calculators on their phones or calculators you provide in order to figure out the amounts as you give the directions.

1. Find "Pay Period Begin". Write 10/2/2017. The pay period is two weeks. What will the pay end and paycheck date be?
2. Find "Pay Rate". This person makes \$10.50 an hour. Write the number in the correct place.
3. This person works full time. He works 40 hours each week, and the pay period is two weeks, so write "80" under "hours".
4. Use a calculator to figure out 10.50×40 . Write the total under "Earnings" and also under "TOTAL GROSS".
5. Find "BEFORE-TAX DEDUCTIONS". This person has insurance for their family, and they pay \$47.40 each month. Write the total at the bottom.
6. Find "AFTER-TAX DEDUCTIONS". This person didn't buy a lunch ticket, but he did buy a bus pass for \$33.50. Write "0" next to lunch ticket and "33.50" next to bus pass". Use a calculator to figure out the total and write it at the bottom. Copy the same number under "TOTAL DEDUCTIONS".
7. Find the box labeled "TAXES". Use a calculator to figure out the Fed MED/EE (Medicare) amount. You need to multiply the "TOTAL GROSS" by .0145.
8. Use a calculator to figure out the Fed OASDI/EE (Social Security) amount. You need to multiply the "TOTAL GROSS" by .062.
9. There is zero Federal and State tax withheld because this person has a large number of allowances (7). Use a calculator to figure out the total taxes. Copy the same number under "TOTAL TAXES".
10. Use a calculator to figure out "TOTAL GROSS" minus "BEFORE-TAX DEDUCTIONS". Write the number under "FED TAXABLE GROSS".
11. Use a calculator to figure out "FED TAXABLE GROSS" minus "TOTAL TAXES" minus "TOTAL DEDUCTIONS". Write the number under "NET PAY". This is the amount that is on the paycheck.
12. Write the "NET PAY" in the box on the paycheck. Also, write the number in words on the paycheck.
13. Congratulations! If you calculated everything correctly, the paycheck should be \$694.84.

Correct Answers for Blank Pay Stub Activity:

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